



## Payroll Deduction Form

For Charitable Contributions to Our Lady of the Lake University

Please fill out this form and return it to the Office of Development. If you have questions regarding your donation through payroll deduction, please contact John Sanchez at ext. 5591.

**I HEREBY AUTHORIZE A CONTRIBUTION TO OUR LADY OF THE LAKE UNIVERSITY THROUGH THE PAYROLL DEDUCTION PLAN TO BE WITHDRAWN AS FOLLOWS:**

\$\_\_\_\_\_ to be deducted *monthly* or *bi-weekly* (circle one) from each paycheck beginning \_\_\_\_\_(month/year).

I want to continue this deduction:

\_\_\_ **until further notice**  
or  
\_\_\_ **until the date my total donation reaches \$**\_\_\_\_\_

My gift is designated for the support of:

\_\_\_ **Lake Fund**  
\_\_\_ **Scholarship Fund**  
\_\_\_ **Name of scholarship:**\_\_\_\_\_  
\_\_\_ **Other, Please specify:**\_\_\_\_\_

\_\_\_\_\_  
Your Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please print your name

\_\_\_\_\_  
Complete Mailing Address

**PLEASE NOTE:** Please check here if you wish to remain anonymous: \_\_\_\_\_