

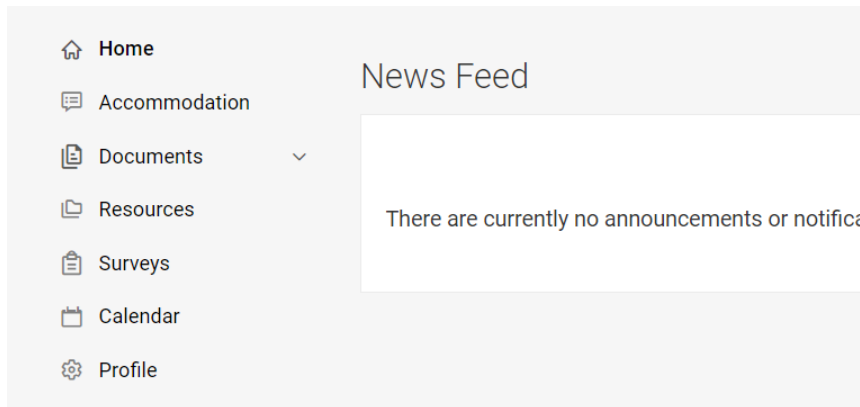
## How to Renew Your ADA accommodations for SPRING 2025

1. Log in to your Accommodate account. <https://ollusa-accommodate.symplcity.com/>

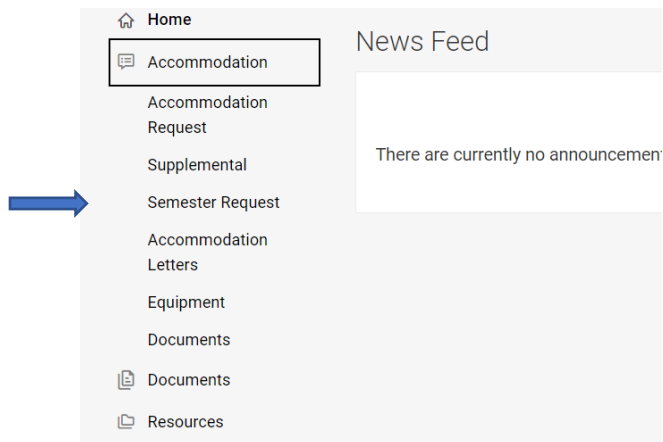
Use your OLLU email and password to log in.

Need Help? Contact us. [jghupel@ollusa.edu](mailto:jghupel@ollusa.edu) or [ada@ollusa.edu](mailto:ada@ollusa.edu)

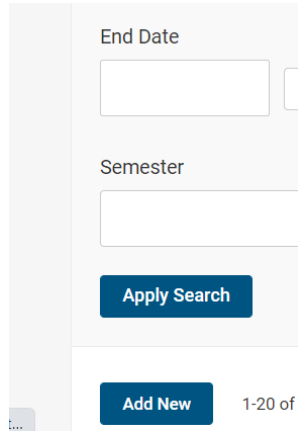
2. Click on Accommodation.



3. Click on Semester Request.

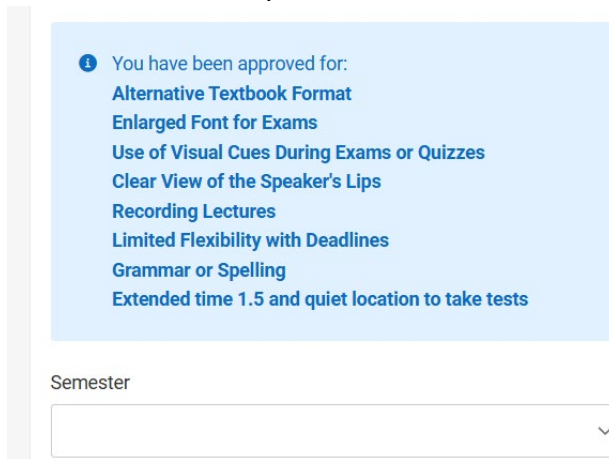


4. Click on Add New.



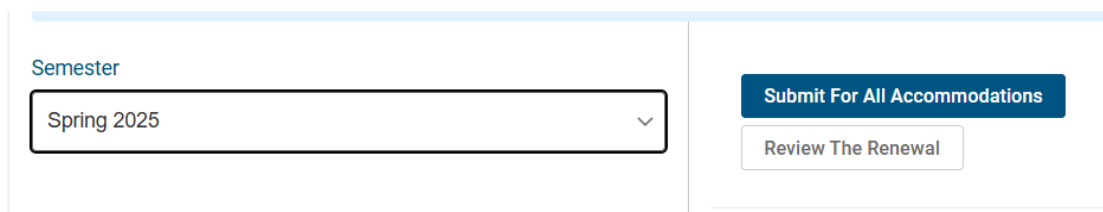
A sidebar menu with a light gray background. The menu items are: 'End Date' with a date input field, 'Semester' with a dropdown menu, 'Apply Search' (a blue button), and 'Add New' (a blue button, which is highlighted with a dark blue background). To the right of the 'Add New' button, the text '1-20 of' is visible.

5. You will see your most recent accommodations listed.



A notification box with a light blue background and a white border. It contains a blue information icon (i) followed by the text: 'You have been approved for:'. Below this, a list of accommodations is shown in blue text: 'Alternative Textbook Format', 'Enlarged Font for Exams', 'Use of Visual Cues During Exams or Quizzes', 'Clear View of the Speaker's Lips', 'Recording Lectures', 'Limited Flexibility with Deadlines', 'Grammar or Spelling', and 'Extended time 1.5 and quiet location to take tests'. Below the notification box is a 'Semester' label and a dropdown menu with a white background and a downward arrow icon.

6. Select SPRING 2025.



A form section with a light blue header. On the left, there is a 'Semester' label above a dropdown menu with a white background and a downward arrow icon. The dropdown menu currently shows 'Spring 2025'. To the right of the dropdown menu, there are two buttons: a blue button labeled 'Submit For All Accommodations' and a white button with a gray border labeled 'Review The Renewal'.

7. Then click SUBMIT FOR ALL ACCOMMODATIONS.

8. You will see your accommodations for SPRING 2025 listed.

|                                                           |           |
|-----------------------------------------------------------|-----------|
| <a href="#">Add New</a>                                   | 8 results |
| <hr/>                                                     |           |
| <b>Grammar or Spelling</b>                                |           |
| Spring 2025                                               |           |
| Started on January 13, 2025                               |           |
| Ends on May 07, 2025                                      |           |
| Created on December 05, 2024, 12:51 pm                    |           |
| <hr/>                                                     |           |
| <b>Extended time 1.5 and quiet location to take tests</b> |           |
| Spring 2025                                               |           |
| Started on January 13, 2025                               |           |
| Ends on May 07, 2025                                      |           |
| Created on December 05, 2024, 12:51 pm                    |           |
| <hr/>                                                     |           |
| <b>Recording Lectures</b>                                 |           |